

**U.A. Local 467
Health & Welfare Trust Fund
Board of Trustees Meeting**

December 10, 2013

Minutes

1. Call to Order

The regular meeting of the Board of Trustees U.A. Local 467 Health & Welfare Trust Fund was called to order by Chairman Mike Swanson at the U.A. Local 467 Union Hall, 1519 Rollins Road in Burlingame, California. A quorum was present.

2. Roll Call

The following Trustees were present:

Employee

Mike Swanson, Chairman
Mark Burri
Chris Collins
Gary Saunders

Employer

Scott Strawbridge, Co-Chairman Northern Calif. MC/
Dan Larratt, GBA
Michael Vlaming, Industrial Contractors, UMIC, Inc.
Ken Westphal, ACCOES

Also Present

Marci Vukson and Sid Kaufmann; Kaufmann and Goble
Dick Grosboll; Neyhart, Anderson; Flynn & Grosboll
Steven Callow; New Century Partners
Alex Miller; Hemming Morse, Inc.
James Bishop; WhiteStar
Pam Barrett, Donna Rios and Joan Keith; UAS

3. Minutes of September 10, 2013

The Trustees reviewed the Minutes. A change was requested to update the name of Mr. Vlaming's company to Industrial Contractors, UMIC, Inc. A correction was made to the last sentence under Item 7-D to read "...Actives and Pre-Medicare Retirees." Another correction was made to the last sentence in Item 10-A to read "2014," rather than "2013."

It was **M/S/C** to approve the Minutes of September 10, 2013, as revised.

4. Communications

There were no communications.

5. Delinquency Report – Mike Swanson

Chairman Swanson distributed the Delinquency Report dated December 10, 2013. The report lists six contractors who are 30 days or more past due, with whom he continues to work closely to ensure payment.

It was suggested that, in the future, the second numbered item listed on the Prescription Drug Coverage and Medicare notice be highlighted. It was also suggested the notice indicate there is no action required.

B. Website Upgrade

The Administrator's Office is continuing work on the Trustee Portal for the U.A. Local 467 website. Upon completion, the Trustees will be provided with login instructions.

C. Quarterly Benefit Statements

The quarterly benefit statements have been sent out by the Administrator's Office. It was reported the office has received positive feedback.

D. IFEBP Membership Dues, 2014

The Trustees reviewed the IFEBP 2014 annual membership dues invoice for the period January 1, 2014 to December 31, 2014. It was **M/S/C** to approve payment.

E. Prescription Drug Coverage Notice

A notice was sent to all self-funded PPO plan participants informing them that, effective January 1, 2014, the drug benefit will be administered by Script Care, replacing Envision. Ms. Barrett reported the members' new prescription ID cards have been mailed.

F. Health Insurance Exchange Notice

The Administrator's Office sent the Required Notice of Health Insurance Exchange Coverage Options to all employers and membership.

9. Assets and Expenses

A. Financial Statements

Following review of the July, August and September 2013 financial statements, it was **M/S/C** to accept the financial statements as presented.

B. Payments of Bills

The Trustees reviewed checks 5121 to 5171. It was **M/S/C** to accept the payment of bills as presented.

It was **M/S/C** to approve the amendments to the plan, changing the length of the agreement from three years to two years.

14. **2014 Proposed Meeting Dates**

The 2014 meeting schedule is as follows:

- Thursday, March 20, 2014
- Tuesday, June 10, 2014
- Tuesday, September 18, 2014
- Tuesday, December 9, 2014

All meetings will begin at 9:30 am and will be held at U.A. Local 467 Union Hall, 1519 Rollins Road, Burlingame, California.

15. **Adjournment**

There being no further business, it was **M/S/C** to adjourn the Board of Trustees Health & Welfare Trust Fund meeting.

Respectfully submitted,



Joan Keith
Recording Secretary